

**LEBANON COUNTY STORMWATER CONSORTIUM  
GOVERNING BODY MEETING MINUTES**

January 17, 2023  
10:00am

North Lebanon Township Building  
725 Kimmerlings Road  
and via Zoom teleconference

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, January 17, 2023 at 10:00am at the North Lebanon Township Building and via Zoom teleconference.

There were present:

**Members:**

Ed Brensinger, North Lebanon Township  
Jamie Yiengst, South Lebanon Township  
Tom Long, North Cornwall Township  
Bryan Hoffman, Cleona Borough Authority

Tom Embich, Annville Township  
Julie Cheyney, County Planning  
Robin Getz, City of Lebanon  
Lori Books, North Lebanon Township

**Non-members:**

Dan Lyons, Redevelopment Authority  
Ethan Gehenio, Steckbeck Engineering  
Steve Sherk, Steckbeck Engineering

Scott Rights, Steckbeck Engineering  
Cheri Grumbine, North Lebanon Township

1. *Roll call.* Chairperson Getz called the meeting to order at 10:00am and conducted roll call.
2. *Approve agenda.* Upon a motion by Mr. Brensinger, seconded by Mr. Hoffman, the agenda was unanimously approved without amendment.
3. *Nomination and election of officers.* Chairperson Getz opened the floor for nomination of officers. Ms. Yiengst moved that the existing slate of officers be retained for another year. Mr. Brensinger seconded the motion and it carried unanimously.
4. *Approve minutes of the December 20, 2022 meeting.* Chairperson Getz canvassed the Governing Body for corrections or revisions to the minutes of the December 20<sup>th</sup> meeting. Upon a motion by Ms. Getz, seconded by Ms. Yiengst, the Governing Body unanimously approved the minutes of the December 20, 2022 meeting as presented.
5. *Financial Report.*
  - a. *Bills to be paid.* Mr. Lyons presented and reviewed the bills to be paid from Steckbeck Engineering, Maher Duessel, and North Cornwall Township totaling \$10,286.80. Mr. Hoffman moved to approve the payment of the bills as presented; Mr. Long seconded the motion and it carried unanimously.
  - b. *PLGIT investment.* The group discussed the PLGIT investment and reviewed the current rates. The City will adopt the second amendment to the ICA at their meeting on the 23<sup>rd</sup> and the Redevelopment Authority will adopt the required investment resolution on February 8<sup>th</sup>. At that point, the group can

review the rates again and decide how to structure the two million dollar investment.

6. *Business.*

- a. *Engineer's report.* Mr. Gehenio reviewed his written report and led a group discussion on how to handle the operations and maintenance burdens of BMP projects. The group discussed how much of the burden to place on property owners, if any, and how to fund the ongoing costs.

7. *Public Comment.* None.

8. *Adjournment.* There being no further business to come before the Governing Body, Chairperson Getz adjourned the meeting at 10:44am.

Respectfully submitted,  
Tom Embich, Secretary

**LEBANON COUNTY STORMWATER CONSORTIUM  
GOVERNING BODY MEETING MINUTES**

February 21, 2023  
10:00am

North Lebanon Township Building  
725 Kimmerlings Road  
and via Zoom teleconference

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, February 21, 2023 at 10:00am at the North Lebanon Township Building and via Zoom teleconference.

There were present:

**Members:**

Ed Brensinger, North Lebanon Township  
Jamie Yiengst, South Lebanon Township  
Tom Long, North Cornwall Township  
Bryan Hoffman, Cleona Borough Authority

Tom Embich, Annville Township  
Lori Books, North Lebanon Township  
Robin Getz, City of Lebanon  
Karen Raugh, Redevelopment Authority

**Non-members:**

Dan Lyons, Redevelopment Authority  
Ethan Gehenio, Steckbeck Engineering  
Kent Crawford, Quittapahilla Watershed Assn.

Scott Rights, Steckbeck Engineering  
Cheri Grumbine, North Lebanon Township

1. *Roll call.* Chairperson Getz called the meeting to order at 10:00am and conducted roll call.
2. *Approve agenda.* Upon a motion by Mr. Hoffman, seconded by Mr. Embich, the agenda was unanimously approved without amendment.
3. *Presentation from Kent Crawford of the Quittapahilla Watershed Association.* Kent Crawford shared a slideshow presentation about the benefits of regional stormwater treatment facilities and possible funding opportunities with PennVEST. He and Mr. Embich discussed the drawbacks of water impoundment and how DEP views such facilities negatively due to the attraction of black flies and mosquitos. Mr. Rights spoke about past dialogue between the Lebanon County Stormwater Consortium and the Quittapahilla Watershed Association, the inclusion of QWA research in our Pollutant Reduction Plan, and our ongoing work with Land Studies, but noted that ultimately the Consortium has encountered permitting issues related to the implementation of some QWA ideas.
4. *Approve minutes of the January 17, 2023 meeting.* Chairperson Getz canvassed the Governing Body for corrections or revisions to the minutes of the January 17<sup>th</sup> meeting. Mr. Embich noted that his recollection of the discussion under item 5(b) differed from Mr. Lyons' recollection and that the language in the draft minutes represented a compromise. He moved to approve the minutes as presented. Following a second by Mr. Brensinger, the Governing Body unanimously approved the minutes of the January 17, 2023 meeting as presented.
5. *Financial Report.*

- a. *Bills to be paid.* Mr. Lyons presented and reviewed the bills to be paid from Steckbeck Engineering, Cleona Borough Authority, and the Redevelopment Authority totaling \$33,313.05. Mr. Brensinger moved to approve the payment of the bills as presented; Mr. Long seconded the motion and it carried unanimously.
- b. *Review of financial statement.* Ms. Raugh reviewed the financial statement prepared by Maher Duessel for the period ending June 30, 2022. She noted it was a clean audit with no findings. Mr. Hoffman moved to accept the financial statement as presented; Ms. Getz seconded the motion and it carried unanimously.
- c. *PLGIT investment.* The group reviewed the most current rates for PLGIT investments and discussed how to invest. Following some discussion, Mr. Hoffman moved to invest \$2.5M in the 180-day TERM investment with an annual percentage yield of 5.05%. Mr. Embich seconded the motion and it carried unanimously. This investment will be revisited at the July meeting.

6. *Business.*

- a. *Engineer's report.* Mr. Gehenio reviewed his written reports and provided status updates for a few projects.

7. *Public Comment.* None.

8. *Adjournment.* There being no further business to come before the Governing Body, Chairperson Getz adjourned the meeting at 10:49am.

Respectfully submitted,  
Tom Embich, Secretary

**LEBANON COUNTY STORMWATER CONSORTIUM  
GOVERNING BODY MEETING MINUTES**

March 21, 2023  
10:00am

North Lebanon Township Building  
725 Kimmerlings Road  
and via Zoom teleconference

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, March 21, 2023 at 10:00am at the North Lebanon Township Building and via Zoom teleconference.

There were present:

**Members:**

Ed Brensinger, North Lebanon Township  
Jamie Yiengst, South Lebanon Township  
Tom Long, North Cornwall Township  
Bryan Hoffman, Cleona Borough Authority  
Julie Cheyney, County Planning

Tom Embich, Annville Township  
Lori Books, North Lebanon Township  
Robin Getz, City of Lebanon  
Karen Raugh, Redevelopment Authority

**Non-members:**

Dan Lyons, Redevelopment Authority  
Ethan Gehenio, Steckbeck Engineering

Scott Rights, Steckbeck Engineering  
Cheri Grumbine, North Lebanon Township

1. *Roll call.* Chairperson Getz called the meeting to order at 10:00am and conducted roll call.
2. *Approve agenda.* Upon a motion by Mr. Embich, seconded by Mr. Hoffman, the agenda was unanimously approved without amendment.
3. *Approve minutes of the February 21, 2023 meeting.* Chairperson Getz canvassed the Governing Body for corrections or revisions to the minutes of the February 21<sup>st</sup> meeting. There being none, Mr. Brensinger moved to approve the minutes as presented. Following a second by Mr. Long, the Governing Body unanimously approved the minutes of the February 21, 2023 meeting as presented.
4. *Financial Report.* Mr. Lyons reviewed the financial activity including the settlement of the PLGIT investment and the payment of the bills presented at last month's meeting.
  - a. *Bills to be paid.* Mr. Lyons presented and reviewed the bills to be paid from Steckbeck Engineering totaling \$795.45. Ms. Yiengst moved to approve the payment of the bills as presented; Mr. Hoffman seconded the motion and it carried unanimously.
5. *Business.*
  - a. *Engineer's report.* Mr. Gehenio reviewed his written reports and provided status updates for a few projects. He noted that Woodland Contractors would soon be returning to do final seeding at the Hauck Manufacturing site. He reported that he secured cooperation from one of the final SQ6 property owners to conduct the aerial survey of the stream. Once that survey is completed, Land Studies will begin design work and the group will have to

work out the details of the landowner agreements including long-term operations and maintenance responsibilities.

Mr. Embich asked if we will be meeting our permit requirements within the prescribed term. Mr. Gehenio replied that project SQ1 will satisfy the full reduction requirements.

In response to a comment by Mr. Embich, Ms. Getz reported that the City is funding storm sewer upgrades using the stormwater fees they collected since no contribution to the Consortium was required this year. Ms. Yiengst indicated that South Lebanon Township has done the same.

Mr. Embich asked whether the next phase of Consortium projects might include work on the Brandywine Creek and in which municipalities it's located. Mr. Brensinger noted that the Brandywine begins in North Lebanon but much of it is in the City. The lake at Stoever's Dam actually belongs to the City but is located in North Lebanon Township.

Mr. Gehenio reminded the Governing Body of the Arbor Day event to be held at South Hills Park on April 28<sup>th</sup> from 3-5pm. Ms. Getz encouraged members to invite their elected officials to the event.

6. *Public Comment.* None.

7. *Adjournment.* There being no further business to come before the Governing Body, Chairperson Getz adjourned the meeting at 10:13am.

Respectfully submitted,  
Tom Embich, Secretary

**LEBANON COUNTY STORMWATER CONSORTIUM  
GOVERNING BODY MEETING MINUTES**

April 18, 2023  
10:00am

North Lebanon Township Building  
725 Kimmerlings Road  
and via Zoom teleconference

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, April 18, 2023 at 10:00am at the North Lebanon Township Building and via Zoom teleconference.

There were present:

**Members:**

Tom Embich, Annville Township  
Reba Donley, South Lebanon Township  
Tom Long, North Cornwall Township  
Bryan Hoffman, Cleona Borough Authority

Karen Raugh, Redevelopment Authority  
Lori Books, North Lebanon Township  
Robin Getz, City of Lebanon

**Non-members:**

Dan Lyons, Redevelopment Authority  
Chad Yeagley, City of Lebanon

Ethan Gehenio, Steckbeck Engineering

1. *Roll call.* Chairperson Getz called the meeting to order at 10:01am and conducted roll call. She introduced Chad Yeagley who has taken her place as Public Works Director for the City in anticipation of her retirement later this year.
2. *Approve agenda.* Upon a motion by Mr. Hoffman, seconded by Mr. Long, the agenda was unanimously approved without amendment.
3. *Approve minutes of the March 21, 2023 meeting.* Chairperson Getz canvassed the Governing Body for corrections or revisions to the minutes of the March 21<sup>st</sup> meeting. There being none, Mr. Embich moved to approve the minutes as presented. Following a second by Mr. Hoffman, the Governing Body unanimously approved the minutes of the March 21, 2023 meeting as presented.
4. *Financial Report.* Mr. Lyons reviewed the financial reports. There were no bills to be paid this month.
5. *Business.*
  - a. *Engineer's report.* Mr. Gehenio reviewed his written reports. Mr. Hoffman asked if excess reductions achieved in this permit cycle will be rolled over to the next one, to which Mr. Gehenio replied affirmatively.
6. *Public Comment.* Ms. Getz reminded the Governing Body about the Arbor Day event to be held from 3-5pm on April 28<sup>th</sup> at South Hills Park. Mr. Embich asked if anyone had a contact at the Arbor Day Foundation. Ms. Getz suggested reaching out to the Ten Million Trees organization.

7. *Adjournment.* There being no further business to come before the Governing Body,  
Chairperson Getz adjourned the meeting at 10:13am.

Respectfully submitted,  
Tom Embich, Secretary



**LEBANON COUNTY STORMWATER CONSORTIUM  
GOVERNING BODY MEETING MINUTES**

May 9, 2023  
10:00am

North Lebanon Township Building  
725 Kimmerlings Road  
and via Zoom teleconference

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, May 9, 2023 at 10:00am at the North Lebanon Township Building and via Zoom teleconference.

There were present:

**Members:**

Tom Embich, Annville Township  
Jamie Yiengst, South Lebanon Township  
Tom Long, North Cornwall Township  
Ed Brensinger, North Lebanon Township  
Candie Johnson, Annville Township

Karen Raugh, Redevelopment Authority  
Lori Books, North Lebanon Township  
Robin Getz, City of Lebanon  
Julie Cheyney, County Planning

**Non-members:**

Dan Lyons, Redevelopment Authority  
Chad Yeagley, City of Lebanon

Ethan Gehenio, Steckbeck Engineering  
Scott Rights, Steckbeck Engineering

1. *Roll call.* Chairperson Getz called the meeting to order at 10:00am and conducted roll call.
2. *Approve agenda.* Upon a motion by Mr. Embich, seconded by Mr. Brensinger, the agenda was unanimously approved without amendment.
3. *Approve minutes of the April 18, 2023 meeting.* Chairperson Getz canvassed the Governing Body for corrections or revisions to the minutes of the April 18<sup>st</sup> meeting. There being none, Mr. Embich moved to approve the minutes as presented. Following a second by Mr. Long, the Governing Body unanimously approved the minutes of the April 18, 2023 meeting as presented.
4. *Financial Report.* Mr. Lyons reviewed the financial reports and presented bills from the Redevelopment Authority and Steckbeck Engineering totaling \$9,518.47. Upon review, Mr. Brensinger moved to approve the bills to be paid as presented; Ms. Yiengst seconded the motion and it carried unanimously.
5. *Business.*
  - a. *Coordination of SQ1 with rail trail extension project.* Ms. Getz noted that work was underway on the rail trail extension project in the area of Chestnut Street and 22<sup>nd</sup> Street. She asked this work would be coordinated with the Consortium's SQ1 project. Mr. Gehenio reported that the two projects abut one another but do not overlap. If a need arises for careful coordination, he said, Mr. Sherk will address it. Mr. Brensinger noted the 22<sup>nd</sup> Street bridge relocation project also appears to be getting underway, though construction won't take place until 2024.

- b. *Engineer's report.* Mr. Gehenio reviewed his written reports. He noted that Woodland returned and did final re-seeding at the Hauck Manufacturing basin site.

6. *Public Comment.* Mr. Embich discussed a flow survey that the Quittapahilla Watershed Association is conducting in a section of the Quittapahilla to get a before and after picture ahead of their upcoming \$100,000 project. He asked what kind of reduction the Consortium might reap from the QWA's project. Mr. Rights discussed how the work of the QWA and Trout Unlimited doesn't always neatly align with the goals or work of the Consortium and so we might not see any reduction as a result of their work.

Ms. Yiengst reported that approximately 15 members of the public stopped at the Consortium's table at the Arbor Day event at South Hills Park, which seemed like good attendance considering the poor weather. Mr. Embich reported that following the Arbor Day event, four white oaks were obtained and planted on the hazard mitigation property at the Quittapahilla Creek and South White Oak Street in Annville. Additional trees were proposed to be planted at a property along the Quittapahilla near South Spruce Street, but arrangements could not be made in timely manner.

7. *Adjournment.* There being no further business to come before the Governing Body, Chairperson Getz adjourned the meeting at 10:24am.

Respectfully submitted,  
Tom Embich, Secretary

**LEBANON COUNTY STORMWATER CONSORTIUM  
GOVERNING BODY MEETING MINUTES**

June 20, 2023  
10:00am

North Lebanon Township Building  
725 Kimmerlings Road  
and via Zoom teleconference

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, June 20, 2023 at 10:00am at the North Lebanon Township Building and via Zoom teleconference.

There were present:

**Members:**

Tom Embich, Annville Township  
Lori Books, North Lebanon Township  
Tom Long, North Cornwall Township  
Ed Brensinger, North Lebanon Township

Karen Raugh, Redevelopment Authority  
Reba Donley, South Lebanon Township  
Chad Yeagley, City of Lebanon

**Non-members:**

Ethan Gehenio, Steckbeck Engineering  
Robin Getz, City of Lebanon

Steve Sherk, Steckbeck Engineering  
Darren Heisey, Steckbeck Engineering

1. *Roll call.* Chairman Yeagley called the meeting to order at 10:00am and conducted roll call.
2. *Approve agenda.* Upon a motion by Mr. Brensinger, seconded by Mr. Embich, the agenda was unanimously approved without amendment.
3. *Approve minutes of the May 9, 2023 meeting.* Chairman Yeagley canvassed the Governing Body for corrections or revisions to the minutes of the May 9<sup>th</sup> meeting. There being none, Mr. Embich moved to approve the minutes as presented. Following a second by Mr. Brensinger, the Governing Body unanimously approved the minutes of the May 9, 2023 meeting as presented.
4. *Financial Report.* Ms. Raugh reviewed the financial reports and presented bills from Steckbeck Engineering totaling \$4,207.19. Upon review, Mr. Brensinger moved to approve the bills to be paid as presented; Mr. Long seconded the motion and it carried unanimously.
5. *Business.*
  - a. *Engineer's report.* Mr. Gehenio reviewed his written reports. He noted that work has begun on SQ1 with a tentative completion date of end of July for the majority of the work with final landscaping taking place in the fall. He also noted that Land Studies is handling most of the day-to-day construction monitoring and inspecting work. Mr. Long, Mr. Brensinger, and Mr. Sherk discussed the changes to the tree line that will result from the SQ1 and Rail Trail projects.

Mr. Gehenio reported that Land Studies quoted \$9,500 for preliminary grading and related design work on SQ6. He noted that we have a grant for about \$110,000 to pay for survey and design work, but those grant funds cannot be used until we have agreements with the property owners. We need this preliminary work done by Land Studies in order to approach the property owners with a detailed plan to secure their cooperation. He requested approval to have Land Studies proceed with the \$9,500 of preliminary work, noting that the expense would be reimbursable by the grant once those property owner agreements are secured. Mr. Embich moved to approve the Land Studies preliminary work at a cost of \$9,500; Mr. Brensinger seconded the motion and it carried unanimously.

Mr. Sherk introduced Darren Heisey from Steckbeck Engineering, who will be replacing Mr. Gehenio as the MS4 coordinator for the Consortium. Mr. Gehenio will continue to attend meetings for the next month or two while the role is transitioned, and Mr. Sherk and Mr. Rights will remain involved from project to project.

6. *Public Comment.* None.

7. *Adjournment.* There being no further business to come before the Governing Body, Chairman Yeagley adjourned the meeting at 10:19am.

Respectfully submitted,  
Tom Embich, Secretary